

Format Checking Certificate of Thesis

Graduate School

Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Title in English

Signature.....

Student

(.....)

Date..... Month.....Year.....

(Advisor) has already checked the format:

- Cover page Approval page Abstract Table of contents Picture format Table format
- Reference Bibliography Appendix Researcher profile Page setting format Font style

The format is approved in accordance with Graduate School's specification.

Signature.....

(.....)

Advisor

Date..... Month.....Year.....

For officers		
Round.....	Date of submission...../...../.....Correction notes.....	The format was checked. Signature..... Date.....
Round.....	Date of submission...../...../..... Correction notes.....	The format was checked. Signature..... Date.....
Round.....	Date of submission...../...../.....Correction notes.....	The format was checked. Signature..... Date.....
Round.....	Date of submission...../...../.....Correction notes.....	The format was checked. Signature..... Date.....
Round....	Date of submission...../...../.....Correction notes.....	

Signature.....

(.....)

Deputy Dean for Academic Affairs

Date..... Month.....Year.....

Signature.....

(.....)

Deputy Dean for Research and Quality Assurance

Date..... Month.....Year.....

Signature.....

(.....)

Dean of Graduate School

Date..... Month.....Year.....

- Note: 1. Students submit 1 paper of thesis / independent study at Graduate School (1 paper without binding)
2. Students attach every round of request form for Thesis / Independent Study format checking

Request Form for Thesis Format Checking

(Round 1)

Graduate School, Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Would like to request for format checking

Title in English

.....

Signature.....

Student

(.....)

Date..... Month.....Year.....

I have verified the accuracy and followed the print format, and attached the following documents:

No.	List	Documents		Inspector	
		Found	Not found	Yes	No
1	Title page in Thai				
2	Title page in English				
3	Approval cover page in Thai				
4	Abstract in Thai				
5	Abstract in English				
6	Acknowledgments				
7	Table of Contents				
8	List of Tables				
9	List of Figures				
10	Chapter 1 Introduction				
11	Chapter 2 Literature Review				
12	Chapter 3 Research Methodology				
13	Chapter 4 Results				
14	Chapter 5 Conclusion, Discussion and Suggestions				
15	Leaflet of Bibliography				
16	Bibliography				
17	Leaflet of Appendix				
18	Appendix				
19	Biography				
20	Printing characters using TH SarabunPSK				
21	A copy of the order to appoint Thesis / Independent Study committee examination				
22	Revision report form of Thesis / Independent Study examination				

Signature.....

(.....)

Student

Date..... Month.....Year.....

Signature.....

(.....)

Advisor

Date..... Month.....Year.....

The procedure of submission the paper for print format checking

1. Students submit 1 copy of thesis (without binding) together with the format checking request form for Thesis / Independent Study, Round 1 (pink).
2. Students or those who submit must fill the information in the record of submitting - return the paper, the format checking for Thesis (Round 1) by themselves at Graduate School.
3. The officers of Graduate School fill the information in the appointment form. The information is divided into 2 parts, one for the officers and one for students setting the date for the return of the paper. The Graduate School officers sign and cut off the appointment slip for students to keep for receiving the paper as scheduled.
4. To receive the paper, students show the appointment form to receive the paper back and sign for the return in the record book of submitting-return the paper for thesis /independent study print format checking. And the Graduate School officers attach a summary of the results of the thesis / independent study print format checking and a request form for thesis / independent study format checking, revised version (green) for further action.
5. Students submit 1 paper of thesis / independent study to check the revised print format together with the request for thesis / independent study format checking, revised version (green), report form for thesis / independent study examination revision (VRU.G. 8/3), with the format checking request form for thesis / independent study, Round 1 (pink) , a summary of the results of print format checking (blue), a copy of the order of thesis / independent study examination together with the paper that was previously checked. The students then continue the same as Round 1 with the deadline to return the paper within 14 working days (during official hours).
6. Students are required to revise the print format until it is complete and receive a signature from the print format inspector.
7. After students receive the complete paper, the Graduate School officers must attach the documents of VRU.G.9. The officers record the information in order for students to present to the advisor to certify the print format of the paper.
8. When students complete the process, students must submit documents for further graduation approval.

Request Form for Thesis Format Checking, Revised Version
(Round.....)

Graduate School, Valaya Alongkorn Rajabhat University under the Royal Patronage Pathum Thani

(Mr. / Mrs. / Miss.).....Student ID

Student Master's degree Doctoral degree Field of study.....

Semester entered..... Academic Year.....

E-mail.....

Would like to request for format checking

Title in English

.....

Signature.....

(.....)

Student

Date..... Month.....Year.....

Signature.....

(.....)

Advisor

Date..... Month.....Year.....

Graduate officer

Format checking record

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.....
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Signature

(.....)

Graduate officer